



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098

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BOARD OF TRUSTEES MEETING MINUTES

March 17, 2025
** District Office**
5:00 p.m.

** The meeting is open to the public and will also be conducted electronically using Microsoft Teams**

** For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ dolson@sbwr.org by 4:30 p.m. on Monday, March 17, 2025**

I. CALL TO ORDER

The March 17, 2025, Board of Trustees meeting was called to order by Vice Chair Mary Ann Pack at 5:05 p.m. Other Board members in attendance were Robert Richer, Richard Pick, and Ryan Dickey. Jan Wilking arrived at 5:06 p.m. Staff in attendance were Mike Luers, Kevin Berkley, Dan Olson, Bryan Steele, Chad Burrell, Cory Shorkey, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne and Kinghorn, Craig Ashcroft, Carollo Engineers, and Nick Burns, Newpark Townhomes HOA.

II. CONSENT AGENDA – Approval of Board Meeting Minutes for Feb 24, 2025

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded, and the motion carried with Mr. Wilking, Mr. Richer, Mr. Dickey, Mr. Pick, and Ms. Pack voting in the affirmative.

III. PUBLIC INPUT – Mr. Burns with the Newpark Townhomes HOA, asked the Board if it would be possible to submit a video or photos for the Sump Pump Program Rebate after getting them up to code. They have multiple units that need to be inspected and wanted to get them done the easiest way possible.

Mr. Luers asked how many sump pumps need to be disconnected and brought up to code. Mr. Burns stated approximately 24-30.

Mr. Richer told Mr. Burns that typically we have an employee with the District come and inspect the sump pumps after they have been corrected and asked why it would be a problem if we had someone come out and do as many inspections as needed that day. Mr. Burns replied that they wanted to try and simplify the process by sending in a video or photos.

Mr. Luers stated that we would be willing to work with the Newpark Townhomes HOA to get the sump pumps inspected when they were ready and at their convenience.

After the discussion, it was decided that Mr. Burns will work with Mr. Olson on scheduling the sump pump inspections with at least a 24-hour notice, if possible, to get them inspected. If the 24-hour notice isn't possible we will make it a priority to get someone to come out and inspect them when it is convenient for the HOA.

Mr. Richer asked Mr. Burns to let the Newpark Townhomes HOA Board know that we appreciate that they are fixing the sump pumps and are happy to contribute with the Sump Pump Program Rebate.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$745,553.08 – Mr. Luers told the Board the Expenditures were in the amount of \$745,553.08.

Mr. Richer asked about the expenditure for the Data Center for approximately \$6,000. Mr. Steele responded that it was our monthly charge for our billing. They print, stuff, and put postage on them to go out.

Mr. Richer made the motion to approve the Expenditures, Mr. Dickey seconded, and the motion carried with Mr. Pick, Mr. Wilking, Mr. Richer, Mr. Dickey, and Ms. Pack voting in the affirmative.

V. SUBDIVISION PROJECTS

- A. Promontory – Hawk's Pass Subdivision – 31 REs
- B. Promontory – Scenic Valley – 12 REs

Mr. Shorkey presented both Subdivision Projects together stating that the two subdivisions are right next to each other.

The applicant for both projects has filed a Line Extension Agreement to extend wastewater main lines within the Promontory Development. The Hawk's Pass proposed project will be served exclusively by short low-pressure sewer systems, which will connect to previously installed low-pressure main line stubs.

The Scenic Valley proposed project will be served by two short low-pressure sewer systems, which will connect to previously installed low-pressure main line stubs.

Mr. Richer made the motion to approve the Subdivision Projects – Promontory – Hawk's Pass Subdivision – 31 REs, and Scenic Valley – 12 REs, Mr. Dickey seconded, and the motion carried with Mr. Pick, Mr. Mr. Wilking, Mr. Richer, Mr. Dickey, and Ms. Pack voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 1.3; # ECWRF 5.33; # SCWRF 0; Total 6.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 43; Total 43

VI. DISTRICT MANAGER

- A. Information Items
 - 1. Financial Statement
 - 2. Impact Fee Report – The Impact Fee Report came in at 30 RE's which in right in line with what we budgeted.

VII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

VIII. ADJOURN

Mr. Richer made the motion to Adjourn at 5:27 p.m., Mr. Dickey seconded, and the motion carried with Mr. Pick, Mr. Richer, Mr. Dickey, Mr. Wilking, and Ms. Pack voting in the affirmative.



Mary Ann Pack

Mary Ann Pack, Vice Chairman

Kim Dudley

Kim Dudley, Administrative Specialist / Clerk