



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

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BOARD OF TRUSTEES MEETING MINUTES

April 28, 2025

** District Office**

5:00 p.m.

** The meeting is open to the public and will also be conducted electronically using Microsoft Teams**

** For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ dolson@sbwr.org by 4:30 p.m. on Monday, April 28, 2025**

I. CALL TO ORDER

The April 28, 2025, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, and Robert Richer. Richard Pick and Ryan Dickey were excused. Staff in attendance were Mike Luers, Dan Olson, Bryan Steele, Chad Burrell, Cory Shorkey, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne and Kinghorn, Craig Ashcroft, Carollo Engineers, and Bob Rosenthal, Rosenthal and Associates, Inc.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for March 17, 2025
- B. Escrow Fund Reduction Approval
- C. Partial Substantial Completion – FJ Gillmor Subdivision MH1-4-22-141 to SSMH-13 (Serving FJ Gillmor Lot 3 – High Valley Transit)

Mr. Richer made the motion to approve the Consent Agenda, Ms. Pack seconded, and the motion carried with Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no Public Input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$851,112.03 – Mr. Luers said relatively speaking this is a light month for expenditures and asked the board if they had any questions. They did not.

Ms. Pack made the motion to approve the Expenditures, Mr. Richer seconded, and the motion carried with Ms. Pack, Mr. Richer, and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Kray O'Brien – 30 years - Kray O'Brien was unable to attend the board meeting.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 1.3; # ECWRF 5.33; # SCWRF 43; Total 49.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

- A. Discussion Items

1. Review draft Impact Fee Documents and Proposed Impact Fees – Mr. Luers stated that Mr. Rosenthal assists us in updating our impact fee documents every couple of years. These documents are in accordance with the Utah State code which includes capital projects

that are needed for new growth and are included in the Facilities Plan. There is also an Analysis that we write according to Utah code which calculates the fees that are needed to support the Facilities plan. There is also an Executive Summary included in the packet. Within the Executive Summary it details what we are proposing based on the Facilities plan a 2.5% increase in impact fees starting on August 18, 2025, and a 2.5% increase for 2026 and 2027.

Mr. Ashcroft, Carollo Engineers, is here if you have any questions. We've taken our latest cost estimate and worked out a potential financial methodology for our project. Our project is in the realm of \$130 million and that is how the impact fee is calculated.

These documents do not include some of the most recent tariffs and those types of things. We figure since we don't know what the long term is we did not include them.

We update these documents as needed. Typically, every 2-3 years and the last time we did it was in September 2022.

We are asking the board to approve these documents this month. We would hold a public hearing in May as required by law and raise the impact fees 2.5 %.

If the board reviews the ECWRF project in September and decides to proceed with the project we will know a little more about tariffs and we may have to go right back in and revise these documents. At this point in time, we have taken the best information we have about the most recent financial uncertainties including interest rates.

Mr. Luers asked Mr. Rosenthal what we used as the interest rates for calculating the impact fees. Mr. Rosenthal stated 4.5%, which is a conservative estimate.

Mr. Wilking asked if we have heard from our bond council regarding rates. Mr. Luers replied we have been in communication with them since throughout the process of developing these documents and 4.5% is a reasonable estimate.

Mr. Wilking asked Mr. Ashcroft and Mr. Luers if they had any guess of what equipment that is foreign built that might be impacted by tariffs. Mr. Ashcroft responded that it is hard to say. Carollo had a big project that was bid in November of last year and we were notified that tariffs are going to impact the cost of the project. Carollo also has another big project that is scheduled to bid next month, and contractors are asking for more time to bid it because they can't figure out what to apply as far as tariffs.

Mr. Luers mentioned that we purchased some odor control units from Canada a month ago and it cost \$6,400 and tacked to the bottom of the invoice was a \$1,550 tariff fee. We are seeing actual tariffs applied to our current purchases. We ordered some presses for the East Canyon Facility at a cost of \$890,000 in December and they are supposed to be delivered in June and if that purchase includes tariffs, it will be an additional \$220,000. We contacted the manufacturer last week to try to get some kind of clarification as to if that \$890,000 purchase would have tariffs applied to it and at that time it would not have a tariff imposed but it is not guaranteed.

Mr. Richer mentioned that he also learned for some of the material that some more favored nations like Japan for example Hitachi Equipment is Japanese made, a tremendous 50% of the components of that part is made from China. Just like automobiles in the USA, the parts are coming from all over the world. For bidding or budgeting purposes, you think you could estimate some of those charges but there are so many components' parts that's hard to do. Mr. Luers replies that as Mr. Ashcroft mentioned if we were in a position to bid out our project we would have to say hold off until things calm down. There is too much uncertainty. He said the point is the impact fee documents do not include any contributing factors along those lines.

Mr. Luers said if the board agrees we will put the Public Hearing on the agenda for next month's meeting. They agreed to put the Public Hearing on the agenda for next month's meeting.

2. East Canyon Treatment Facility Permitting – Mr. Luers mentioned that we have heard back from the State of Utah on our East Canyon permit. They have proposed some limits to us that we do not agree with, and we are evaluating those limits, and we are preparing a response to them. We think there are some errors in the models that they have used to model the stream and the associated dissolved oxygen levels. We will keep you updated on the progress.

3. Discussion on the impact of tariffs – Mr. Luers stated that we have discussed the impact of tariffs above.

B. Action Items – Consider setting Impact Fee Public Hearing for May 19, 2025 – Mr. Luers asked the board to consider setting the Impact Fee Public Hearing for May 19, 2025.

Ms. Pack made the motion to set the Impact Fee Public Hearing for May 19, 2025, Mr. Richer seconded, and the motion carried with Ms. Pack, Mr. Richer, and Mr. Wilking voting in the affirmative.

C. Information Items

1. Senate Bill #50 – Board Member Compensation – As stated on the narrative Senate Bill 50 passed this last legislative session and goes into effect May 7, 2025. A copy of the Bill is attached. The biggest changes to the law include the removal of a limit of annual compensation for District Board members and requiring a public hearing and noticing if the compensation amount is changed.

District	Annual Compensation	Per Diem/Travel and Meeting Reimbursement
SBWRD	\$3,500	Expenses reimbursed for travel/meetings outside of typical duties
Kearns Improvement District	\$7,500 (proposed)/ \$7,197 (current)	-Special Meeting/Training - \$200 full day, \$135 half day -Annual UASD Board Training Certification - \$135
South Davis Sewer District	\$5,000	Mileage Reimbursement to UASD conference
Cottonwood Improvement District	\$5,000	Mileage Reimbursement to UASD conference
Central Davis Sewer District	\$5,000	Time & travel to meetings at \$126/meeting (up to 12x)
Central Weber Sewer District	\$5,000	Expenses for District related travel
Central Valley Water Reclamation Facility	\$5,208 – Chair \$4,500 – other members	\$100 for full day travel, \$50 for half day travel
Heber Valley Special Sewer District	\$4,200	Expenses reimbursed for travel/meetings outside of typical duties
Jordan Basin Improvement District	\$5,000	Reimburse travel and per diem for additional meetings up to 12 per year

Mr. Luers said that previously there was a limit on what the board could be compensated for, \$5,000. We are less than that and can change that if we desire. We would need to hold a Public Hearing whenever the compensation changes. This is included for information purposes.

Mr. Cook let the board know that all his other district clients receive \$5,000 per year.

2. Financial Statement
3. Impact Fee Report – Mr. Luers said that we are sitting at about 30 RE's a month.

VIII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IX. ADJOURN

Mr. Richer made the motion to Adjourn at 5:19 p.m., Ms. Pack seconded, and the motion carried with Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman

Kim Dudley, Administrative Specialist / Clerk