



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098 WWW.SBWRD.ORG T 435-649-7993 F 435-649-8040

BOARD OF TRUSTEES MEETING MINUTES

March 16, 2026
** District Office**
5:00 p.m.

** The meeting is open to the public and will also be conducted electronically using Microsoft Teams**

** For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ dolson@sbwr.org by 4:30 p.m. on Monday, March 16, 2026**

I. CALL TO ORDER

The March 16, 2026, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:02 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer and Richard Pick. Ryan Dickey arrived at 5:08 p.m. Staff in attendance were Mike Luers, Kevin Berkley, Dan Olson, Chad Burrell, Bryan Steele, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn and Craig Ashcroft, Carollo Engineers

II. CONSENT AGENDA – Approval of Board Meeting Minutes for February 23, 2026

Mr. Richer made the motion to approve the Consent Agenda, Ms. Pack seconded, and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$1,043,742.42 – Mr. Luers reviewed the expenditures with the board saying that we have a few payments for some of the work we are doing on East Canyon project.

Mr. Richer asked what the payment to Sophos was for. Mr. Luers replied that it is for software. Sophos is one of our cyber-security software programs. Mr. Richer also asked about the Zions Bank payment. Mr. Steele stated that it is for our credit card bill. Some of the expenses are for the first of the year payments.

Mr. Pick made the motion to approve the Expenditures in the amount of \$1,043,742.42, Ms. Pack seconded, and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack, and Mr. Wilking voting in the affirmative.

V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 3.33; # SCWRF 12; Total 15.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VI. DISTRICT MANAGER

A. Discussion Items – Update on EC permit & Associated Study – Mr. Luers stated that we have made great progress on the EC permit and turned the subject over to Mr. Burrell. Mr. Burrell stated that we have had some back and forth with the State saying what we are willing to tolerate for the permit and what we're not. We finally got to a point where we are and based on our consulting with SWCA we let the State know that we are happy where it's at. We are still moving forward with the study which will affect our permit cycle in five years. The draft for the EC permit will go out for public review this week.

We will be jointly conducting a study from Bitner Ranch down to the reservoir. Our portion of the study will be in two phases. The first phase is modeling all the water quality items. We told the state that we want to use the proper model. They reluctantly agreed, it's a more difficult model, but this type of model is more appropriate for this type of creek. Our portion of the study will cost approximately \$350,000. The

second phase will be a fisheries study which is approximately \$100,000. The intent is to do all of this in 2026 with very little in 2027. It will take quite a while to get it all approved.

Mr. Burrel commented we have a lot to do in a short amount of time and the interactions with the state and our consultants have been very positive.

B. Information Items

1. Financial Statement

2. Impact Fee Report – Mr. Luers said impact fee revenue numbers are slow, but we will see what happens going forward.

Mr. Richer made the motion to go into Closed Session @ 5:15 p.m., Mr. Pick seconded, and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, Mr. Dickey, and Mr. Wilking voting in the affirmative.

VII. CLOSED SESSION – Discuss the character, professional competence or physical or mental health of an individual

Mr. Richer made the motion to go into Open Session @ 5:50 p.m., Mr. Pick seconded, and the motion carried with Ms. Pack, Mr. Richer, Mr. Dickey, Mr. Pick, and Mr. Wilking voting in the affirmative.

VIII. FUTURE AGENDA ITEMS

A. Projects

B. Operations

C. Finance

D. Governmental Matters

IX. ADJOURN

Ms. Pack made the motion to Adjourn at 6:01 p.m., Mr. Richer seconded, and the motion carried with Mr. Pick, Mr. Dickey, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.



Jan Wilking

Jan Wilking, Chairman

Kim Dudley

Kim Dudley, Administrative Assistant / Clerk